

WEB COPY MONROE BOROUGH COUNCIL MEETING MINUTES – July 7, 2025

Location: Monroeton Library Meeting Room, 149 Dalpiaz Drive, Monroeton PA.

The regular meeting of Monroe Borough Council was called to order by Council President Dan Troup at 6:20pm, opening with the pledge of allegiance.

Present were Council President Dan Troup, Vice President Joan Grenell, council members Brenda Munkittrick, Leo Wills, and Tim Kerrick joined later. Members Bill Shaw, Eric West, and Mayor Seth Wills were absent. Also present were Secretary/Treasurer Laura Hewitt, Ordinance Enforcement Officer Kurt Lafy, Borough Maintenance and Roadmaster Al Pronti, Fire Chief Matt Walker, plus members of the public (listed on sign-in sheet.)

Dan noted there would be an executive session following the regular meeting, to discuss employee job descriptions.

Minutes from the June meeting were passed unanimously by a Wills/Grenell motion.

The **treasurer's report** for June was approved, with a Munkittrick/Wills motion to pay bills as presented, and to approve a July transfer of \$26,250 from PLGIT Gen'l to C&N Checking, to cover tonight's payment to Johnson Quarries for the second quarter of the brick pointing contract.

Correspondence: emails in June were distributed to committee members as received; Laura will include the correspondence list in all member packets in the future.

Public Participation: John and Betty T noted sightings of a new bug this year that does not seem to be eradicated by the county spraying program. No one recognized the bug. They also re-stated prior concerns about the stream being higher now than 50 years ago, and the frustration of not being able to remove sediment deposited by prior floods and flows altered by RR and bridge structures. John also questioned if the borough was prepared to immediately submit an emergency permit for dredging upon the next flood occurrence. Ron F noted 362 James Monroe Ave has not been mowed in a year; and also asked about moving the mobile speed radar sign.

Borough Reports:

Library: There was no report this month, but the prior month's report was included.

Fire: Fire Chief Matt Walker shared the June Incidents Report, noting 144.1 total man hours between the Borough, Township, and Mutual Aid Calls.

Ordinance Enforcement: Kurt noted that the **Historical Marker** placement on the Dandy Mini Mart property has now received approval. Council asked Kurt to contact Dandy Mini Mart about **shrubs blocking visibility** when exiting the parking lot. In response to questioning about the grant for demolition of **362 James Monroe Ave**, Kurt had no update on the status and will check with the county next week.

Levee Project: DEP informed us that the archeology crew was in the field beginning on June 26 conducting Phase I work on the Wetherbee and Johnston properties, and then Phase II investigations on the Perry property.

Streets: Leo noted appreciably that the 'dead end' sign for Wilcox had been relocated for better visibility. A pothole at the end of Wilcox has been marked for repair.

Buildings/Grounds: There was a good turnout at the work bee to assemble the **swingset**; missing swing seats, chains and hardware were quickly sent by the vendor on our request. Old concrete and the fire pit have been removed, replaced with a deep topsoil layer. Mulch straw will in place soon, seeded and taped off. Al was given the go-ahead to get the **basketball backboard** welded. **Blacktop** was damaged by the heavy brick point equipment, but they are expected to repair that upon completion of their work. A quote for additional foundation pointing was requested; a Munkittrick/Grenell motion was unanimously approved to accept the **foundation** quote received from Johnson Quarries, for \$14,093.50, using surplus General Funds and Act 13 funds as needed. No progress has been made on the new building planned for **234 Shaw Blvd**, Leo will ask Seth to check with the County Planning Commission to determine what they will need before we advertise.

Vandalism: Al noted a **picnic table** was busted, and after he repaired, there are footprints on the table. Leo found the security video segment for the **bullying** incident Laura witnessed and is trying to sort out the technical issues to get the files to her.

Public Utility: no reported outages; since Council approved the draft agreement for replacement of lighting over Towanda Creek, DEP's Consultant Project Manager Jason Hebbard noted they will likely be ready for Step 3 later this summer, after which he will be in touch. PennDOT will send the necessary Resolution before they advertise and award project for construction.

Water/Sewer (TMA): no report

Finance & Insurance: nothing new.

EMC: no report

Floodplain Management: no report

Mayor Seth Wills: absent no report.

New/Other Business: Leo requested that Laura be removed from the **Amazon account**, so he can take over administration of the account with the borough debit card.

Leo shared some examples of "**Welcome to Monroe Borough**" signs, and there was some discussion on where to place a sign.

Dustin Wells determined **Laura's office computer** is not capable of the Windows 11 upgrade, and has multiple other problems. A Wills/Kerrick motion to approve Laura purchasing a computer with Dustin Wells consultation advice, with a spending limit NTE \$1,500.

At 7:25, the regular meeting was closed to conduct the **executive session**; Laura and all public left the meeting. Leo reported the executive session ended at 8:01,

The regular meeting was reopened only to officially adjourn by unanimous motion, as there was no further business.

NOT OFFICIAL WITHOUT SECRETARY SIGNATURE AND BOROUGH SEAL

Respectfully submitted by Laura H Hewitt, Borough Secretary