

web-copy MONROE BOROUGH COUNCIL MEETING MINUTES – APRIL 7, 2025

Location: Monroeton Library Meeting Room, 149 Dalpiaz Drive, Monroeton PA.

The regular meeting of Monroe Borough Council was called to order by Council President Dan Troup at 6:15pm, opening with the pledge of allegiance.

Present were Council President Dan Troup, Vice President Joan Grenell, council members Brenda Munkittrick and Eric West. Members Bill Shaw, Leo Wills, Tim Kerrick, and Mayor Seth Wills were absent. Also present were Secretary/Treasurer Laura Hewitt, Ordinance Enforcement Officer Kurt Lafy, Fire Chief Matt Walker, plus members of the public (listed on sign-in sheet.)

Minutes from the March 3rd meeting were passed unanimously by a Munkittrick/West motion.

The **treasurer's report** for March was approved, with a West/Grenell motion to pay bills as presented. Laura noted she still has not moved the full amount of the previously approved PLGIT to General Fund transfer, will continue to monitor balances and wait until it is needed.

Correspondence: emails in March were distributed to committee members as received; Laura responded PEMA's request for Flood Manager contact name; Kurt is reviewing a property maintenance article in PSAB magazine before passing it along to Joan.

Public Participation: Rosemary noted a diesel truck idles loudly for 40 minutes in early morning hours and late evening. Kurt will followup. There was also much discussion regarding the increase in problems with 4-wheelers on roads and on private property.

Borough Reports:

Library: The March report was received and distributed in meeting packets.

Fire: The March report was presented by Chief Matt Walter, with copies included in meeting packets.

Ordinance Enforcement: Kurt contacted HUD for clarification on eligibility for the **blight grant**; their further review removed some of the barriers; the grant may be awarded. Kurt met with Attorney David Brann, to review the steps taken thus far, and Council was advised by Attorney Brann that "standards established for demolition have been met." Kurt will delay moving forward with the demolition bidding until after the grant decision is finalized.

Levee Project: A revised set of **R-O-W drawings** were received, with closure structures removed as requested. A March 18, 2025 letter and March 7, 2025 **Sponsor Adjustments** Schedule needs final approval from the Borough. Several Council members will meet to locate all adjustments on the maps before signing. A Phase II investigation will begin and Phase 1B investigations will resume in May.

Streets: After typos were corrected, Chesapeake provided a final copy of the **signed Road Use Agreement** through January 1, 2027, with a bond ending on December 7, 2025.

Some concerns were raised about whether water and sand trucks were keeping within weight restrictions on the roads.

PennDOT provided notice of a planned **Resurfacing Project on Rt 220** between Berwick Drive and SR414, which is expected to begin in 2026. Council had no issues with the project, so signed the "Project Initiation Form" provided.

There was some discussion about potholes, which Dan will relay to AI for patching.

Buildings/Grounds: Equipment has been delivered and work has begun on the **brick pointing**. Council opted for grey mortar after viewing two samples.

New Borough Property: nothing new.

Vandalism: No reports.

Cleanup: will be April 11 & 12, and was advertised in the Daily Review.

Public Utility: no reported outages.

Water/Sewer (TMA): Eric reported that he did NOT receive minutes in March, so will contact the Authority to get them. A Grenell/Munkittrick motion to officially appoint Eric West as the Council's representative on the Water Authority was passed unanimously, backdated to be effective January 2025.

Finance & Insurance: Guthrie PC provided the final **DCED Annual Audit and Financial Report** with a "*Communication with those charged w/governance at the conclusion of the audit*" letter, and the Condensed Financial Info which was published in the Daily .

Caleb Sheldon (Kilmer Insurance), delivered the renewal proposal for Selective coverages, and explained the increases with Laura prior to the meeting. Increasing the deductible did not result in any appreciable cost reduction, so the deductibles remained unchanged.

EMC: Eric noted that in a conversation with Tim Kerrick, Tim was 'making some headway' toward filling this vacancy.

Floodplain: no report

Mayor Seth Wills: not present; no report.

New/Other Business: none.

The regular meeting was adjourned at 7:20 pm by a West/Munkittrick motion.

NOT OFFICIAL WITHOUT SECRETARY SIGNATURE AND BOROUGH SEAL

Respectfully submitted by Laura H Hewitt, Borough Secretary